



## Brighter Futures

“Creating brighter futures for children, families and young people in Jersey”

Job Title: Brighter Futures Coordinator for the ‘Journey into wellbeing’

Reports to: Manager of Brighter Futures

### JOB PURPOSE

- To work in partnership with clients who are experiencing challenging situations or circumstances in order to achieve positive outcomes for the whole family.
- To be committed to working with clients using strength-based approaches to help, motivate and encourage change that can lead to a positive difference to people's lives.
- To provide support for clients undertaking programs on ‘The Journey into Well-Being’ on a one-to-one basis or in small groups.
- To work in partnership with other relevant agencies and support clients to access, build and maintain effective relationships with them.
- To improve outcomes for families in Jersey to have a brighter future.

### PRINCIPAL ACCOUNTABILITIES

- Build and maintain an individual caseload working collaboratively with clients to create conditions where ‘parent voice’ is at the centre.
- Be an integral member of the Growing Together team (parenting program), including planning and preparing activities as agreed by the Growing Together Lead and attend the weekly review and planning meetings.
- Ensure that clients are assessed based on their individual needs and formulate a plan jointly with clients to support their journey to well-being that support and motivate change, engagement with services, promote self- confidence, self-awareness and self-management that leads to a reduction in dependency on services.
- Facilitate and support, where appropriate and under supervision, access to specialist services.
- Ensure that interventions planned can be counted, evidenced and meet set standards to meet operational targets and the identified objectives agreed for the client.
- Facilitate a range of programs, working with groups, individual parents and families and children.
- Observe, monitor and maintain appropriate up to date records for individuals and submit these to the Management when requested.



- Liaise with other relevant professionals as required to ensure multi-agency support for clients.
- Maintain accurate and contemporaneous records and ensure that recording on client management systems is accurate and timely.
- Write reports for, and attend, Case Conferences or other meetings as appropriate.

## PERSON SPECIFICATION

### EXPERIENCE, EDUCATION, SKILLS AND ABILITIES:

- A knowledge and understanding of child development.
- A working knowledge within the field of Perinatal is desirable.
- A good level of education.
- Good IT skills.
- Experience with working alongside families.
- Working in a multi-agency environment to support positive outcomes for families.
- Handling highly confidential and sensitive information.
- Carrying out assessments, support planning, formulating action plans and reporting outcomes.
- Planning, monitoring and evaluating work independently to meet objectives.
- Successfully using information technology for a range of different purposes e.g. recording case notes and data inputting.
- Knowledge and awareness of issues which may have an impact on the lives of families such as domestic violence and abuse, mental health difficulties, substance misuse, poverty, housing.
- Understanding of the impact of discrimination on the lives of those that experience social exclusion, and an ability to work with people from diverse backgrounds.
- Understanding of, and compliance with information sharing protocols and confidentiality.
- Use of positive whole family approaches to build on parent, family and child strengths and develop resilience, self-reliance and independent action.
- Ability to demonstrate initiative and commitment to operate with minimal supervision in supporting families.
- Excellent written and oral communication skills including the ability to produce reports, maintain records and provide data for monitoring purposes.
- Proven ability to recognise Child Protection issues and Safeguarding practice.
- Organise work, prioritise and manage time effectively to meet targets.
- Initiative to work within framework of responsibilities without direct supervision, making decisions to prioritise competing demands and progress positive outcomes for families and individuals.



#### ADDITIONAL INFORMATION:

- A professional attitude and strong tolerance of the stresses created in supporting the emotional development of individuals.
- The ability to interpret and be sensitive to individual adult needs in order to promote a solution focused approach.
- Undertake continuous professional development and training as applicable to role.
- Participate pro-actively in supervision, training and development opportunities consistent with the role.
- Participate in team meetings, formal consultation, reflective learning opportunities, other team and personal development arrangements and promote the team ethos e.g. development days.
- Hold a current driving licence.
- To undertake specific responsibility for the engagement of parents and where necessary carry out home visits.